



**MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, JUNE 18, 2025 at 6:00 P.M.**

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. Call to Order

Mayor Moore called the meeting to order at 6:00 p.m.

2. Roll Call.

Councilor Brian Bolton, Councilor Robert Foreman, Councilor Robin Godwin, Councilor Jessie Murdock, Councilor Patricia Seybold, Vice Mayor Wendy Escoffier and Mayor Marie Moore.

Also Present

Town Manager Miranda Fisher, Town Attorney Trish Stuhan, and Town Clerk Leah Rhodes.

3. Pledge of Allegiance

Vice Mayor Escoffier led the Pledge.

4. Consent Agenda – All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

- 1) Special Session (Public Portion) – May 28, 2025 at 5:00 p.m.
- 2) Work Session – May 29, 2025 at 5:00 p.m.
- 3) Regular Session – June 4, 2025 at 6:00 p.m.
- 4) Special Session (Public Portion) - June 5, 2025 at 1:00 p.m.

b) Set Next Meeting, Date and Time:

- 1) Special Session – July 2, 2025 at 5:00 p.m.
- 2) Regular Session – July 2, 2025 at 6:00 p.m.
- 3) Special Session – July 9, 2025 at 5:00 p.m.
- 4) Regular Session – July 16, 2025 at 6:00 p.m.
- 5) Special Session – July 23, 2025 at 5:00 p.m.

c) Approval of Agreement for Town Attorney Services with Pierce Coleman.

Staff Resource: Town Manager Miranda Fisher.

On a **motion** made by Councilor Godwin, seconded by Vice Mayor Escoffier, the Council **moved** to approve the consent agenda.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 7-0.

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

There were no public comments.

6. **Summary of Current Events.** The Town Council and the Town Manager may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will not propose, discuss, deliberate or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda. Summaries may include committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai-Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Sustaining Flows, Earth Day, Camp Verde School District, Friends of the Verde River and Verde Valley Housing Advisory Committee.

The Mayor, Council and Town Manager reported on current events.

7. **Discussion, consideration and possible approval of Contract No. 25-209 with Water Works Engineers for engineering design and construction services for the**

Town of Camp Verde, Arizona Wastewater Plant Dryer Design and Construction Services, in an amount not to exceed \$85,049.00. Staff Resource: Wastewater Division Manager Chet Teague.

Wastewater Division Manager Teague stated the design and construction services contract was for the Wastewater Treatment Plant sludge dryer units and installation of a new septage hauling station at the Town's Water Reclamation Facility.

Town Manager Fisher responded to questions from the Council.

On a **motion** made by Councilor Godwin, seconded by Councilor Foreman, the Council **moved** to approve Contract No. 25-209.

Roll Call Vote:

Councilor Bolton: aye
Councilor Seybold: aye
Councilor Foreman: aye
Councilor Murdock: aye
Councilor Godwin: aye
Vice Mayor Escoffier: aye
Mayor Moore: aye

Motion Carried 7-0.

8. **Discussion, consideration, ratification and possible approval of revised Purchase Order Number 2025-0031 to Rottweiler Controls, LLC., not to exceed in the amount of \$120,000.00, for SCADA (Supervisory Control and Data Acquisition) upgrade project at the wastewater treatment plant.** Staff Resource: Wastewater Division Manager Chet Teague.

Wastewater Division Manager Teague stated the purchase order is for the IT board, which functions as the "mother board" to the SCADA system controls. Town staff updated the purchase order to reflect the additional upgrades to the SCADA system.

Town Manager Fisher stated the request for approval was for the ratification of the purchase order since payment needed to be made to the vendor to continue this project forward in a timely manner.

On a **motion** made by Councilor Murdock, seconded by Councilor Foreman, the Council **moved** to approve and ratify the revised Purchase Order No. 2025-0031 to Rottweiler Controls, LLC. In amount not to exceed \$120,000.00.

Roll Call Vote:

Councilor Bolton: aye
Councilor Seybold: aye
Councilor Foreman: aye
Councilor Murdock: aye

Councilor Godwin: aye
Vice Mayor Escoffier: aye
Mayor Moore: aye
Motion Carried 7-0.

9. **Discussion, consideration, and possible award of Bid No. 25-211, Sports Complex Irrigation Pump Building Slab Project to Ligon Excavation in the amount of \$50,208.00.** Staff Resource: CIP Project Manager Martin Smith.

CIP Project Manager Smith stated staff were working on finalizing the design to begin construction of the proposed irrigation improvements at the Sports Complex. The award of the bid to Ligon Excavation was to address the construction of the concrete foundation and slab of the proposed irrigation pump building.

On a **motion** made by Councilor Foreman, seconded by Councilor Bolton, the Council **moved** to award Bid No. 25-211, Sports Complex Irrigation Pump Building Slab Project to Ligon Excavation in the amount of \$50,208.00.

Roll Call Vote:

Councilor Bolton: aye
Councilor Seybold: aye
Councilor Foreman: aye
Councilor Murdock: aye
Councilor Godwin: aye
Vice Mayor Escoffier: aye
Mayor Moore: aye
Motion Carried 7-0.

10. **Town of Camp Verde Outstanding Citizen program and nomination process review.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher stated the item was requested from Mayor Moore to possibly launch an outstanding citizen nomination program. The program would honor everyday residents whose efforts often go unrecognized and whose contributions embody the spirit and values of the Town. The Council would select one individual each quarter and they would be recognized and honored at a Counting meeting, in the newsletter and social media accounts.

The Council provided Manager Fisher with their recommendations and input on moving forward with the nomination process.

Mayor Moore and Town Manager Fisher responded to questions from the Council.

11. **Applicant presentation of the FY25 \$50,000 Community Outreach Fund requests.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher stated that the Town Council allocated \$50,000 in the FY25 Community Outreach Fund to support non-profit organizations that serve the community. An application process was initiated, resulting in 32 submissions.

Representatives from each organization presented on the needs and importance of their respective programs, with the exception of the Garden of Life and the Camp Verde Recreation Association, which did not have a representative present.

Public Comment:

Charlotte Salsman expressed her preference for the Community Outreach Funds to remain with the Town of Camp Verde.

Mayor Moore recessed the Regular Session at 8:22p.m. to go into Executive Session for Item 12.

On a **motion** made by Vice Mayor Escoffier, seconded by Councilor Seybold, the Council **moved** to convene into Executive Session at 8:22 p.m.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 7-0.

12. **An executive session pursuant to A.R.S. § 38-431.03(A)(3) and (A)(4) for discussion or consultation for legal advice and in order to consider its position regarding possible contracts for the award of the FY25 \$50,000 Community Outreach Funds.** Staff Resource: Town Manager Miranda Fisher.
13. **Discussion, consideration, and possible awarding of the FY25 \$50,000 Community Outreach Funds.** Staff Resource: Town Manager Miranda Fisher.
Motion Carried 5-0.

Mayor Moore reconvened the Regular Session at 9:07 pm.

Town Manager Fisher stated that based on the discussion of the Council, Community Outreach Funds would be awarded to the following organizations:

- The Bread of Life Missions, Inc.
- Society of St Vincent de Paul
- Humane Society of Sedona, Inc.

- Verde Valley Homeless Coalition
- Calvary Chapel Camp Verde, CARE Ministry
- Verde Valley Senior citizens Association, Inc. dba Verde Valley Senior Center
- Home for New Beginnings
- Verde Valley Sanctuary
- Hope Women's Center
- Manzanita Outreach
- Seventh-day Adventist Food Pantry
- Senior Citizens of Camp Verde Inc.

On a **motion** made by Vice Mayor Escoffier, seconded by Councilor Godwin, the Council **moved** to approve the funding for the organizations as stated by Town Manager Fisher.

Roll Call Vote:

Councilor Bolton: aye
 Councilor Seybold: aye
 Councilor Foreman: aye
 Councilor Murdock: aye
 Councilor Godwin: aye
 Vice Mayor Escoffier: aye
 Mayor Moore: aye

Motion Carried 7-0.

14. Adjournment

Mayor Moore adjourned the meeting at 9:11 p.m.

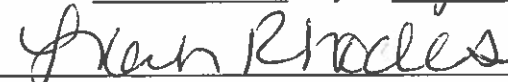

 Mayor Marie Moore


 Attest: Leah Rhodes, Town Clerk

CERTIFICATION

I, Town Clerk Leah Rhodes, hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on June 18, 2025. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 3 day of July, 2025.


 Leah Rhodes, Town Clerk